

**REGULAR MEETING AGENDA**  
**Rohner Community Recreation and Park District (RCRPD) Board**  
**Wednesday, December 5, 2018 at 2:30 P.M.**  
**621 11<sup>TH</sup> Street at Fortuna City Hall**

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We May Disagree, But We Will Be Respectful of One Another  
All Comments Will Be Directed to the Issue at Hand, and Addressed to the Board  
Personal Attacks are Unacceptable  
***The Board May Take Action on any Item on this Agenda.***

**I. CALL TO ORDER / FLAG SALUTE 2:30 PM**

**ROLL CALL**

<b><u>Board</u></b>	<b><u>Staff</u></b>
Board Member Shawn Coleman	Parks & Recreation Director Cameron Mull
Board Member Becky Giacomini	Deputy City Clerk Buffy Gray
Board Member Denise Marshall	
Vice-Chair Jacques Debets	
Chair Abe Stevens	

**II. ORAL COMMENTS FROM THE PUBLIC**

*Members of the Public may be heard at this time on any item within the subject matter jurisdiction of the City that is not on the Public Meeting Agenda. It is the practice of this Board to hold public comment for every item of business on the agenda at the time that item is heard. If a speaker cannot stay for a particular item of business, they may be heard during this time. Comments concerning the Consent Calendar (if applicable) may also be heard at this time. Speakers addressing the Board will be limited to 3 minutes per speaker. Be advised that, by law, the Board can only deliberate or take action on items that are included on the agenda.*

**III. CONSENT CALENDAR** *(Consent Calendar Vote)*

1. RCRPD Minutes – November 7, 2018 (Regular Meeting)

**IV. DISCUSSION** *(No Action required)*

1. Grant Updates and Grant Writing Opportunities
2. Website Hosting for Domain Name RCRPD.org
3. Request for Proposal (RFP) Update and Consultant Selection Process
4. Discuss Potential Request for Measure E Funds

**V. FUTURE AGENDA ITEMS**

*At this time, members of the Board may consider or request items to be placed on a future agenda through a consensus of the majority.*

**VI. ADJOURN**

Pursuant to Government Code Section 54957.5, any non-confidential documents or writings that the City distributes, less than 72 hours before a regular meeting, to all or a majority of the legislative body's members must be made available to members of the public at the same time as the distribution. Documents and information related to the agenda topics are available for review at City Hall, 621 11<sup>th</sup> Street, between the hours of 8:00 AM to 5:00 PM. Members of the public are invited to come to the meeting and comment. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 725-7600. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Buffy Gray  
Deputy City Clerk

**Draft REGULAR MEETING MINUTES**  
**Rohner Community Recreation and Park District Board (RCRPD)**  
**Wednesday, November 7, 2018 at 2:30 P.M.**  
**621 11<sup>TH</sup> Street at Fortuna City Hall**

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***The Board May Take Action on any Item on this Agenda.***

**I. CALL TO ORDER:**

Chair Stevens called the Public Session to order at 2:36 p.m.

**FLAG SALUTE**

Board Member Coleman led the flag salute.

**ROLL CALL**

<b><u>Board</u></b>	<b><u>Staff</u></b>
Board Member Shawn Coleman	Interim City Manager Merritt Perry
Board Member Becky Giacomini	Deputy City Clerk Buffy Gray
Board Member Denise Marshall <i>Absent</i>	
Vice-Chair Jacques Debets <i>Absent</i>	
Chair Abe Stevens	

**II. ORAL COMMENTS FROM THE PUBLIC**

There being no comments from the public, Chair Stevens closed the public comment section.

**III. CONSENT CALENDAR**

1. RCRPD Minutes – October 3, 2018 (Regular Meeting)

**BOARD ACTION:**

Board Member Coleman moved, seconded by Board Member Giacomini to approve Consent Calendar Item 1.

AYES: Board Members Coleman, Giacomini, Chair Stevens

NOES: None

ABSENT: Board Member Marshall, Vice-Chair Debets

ABSTAIN: None

Motion Carried 3-0

**IV. RCRPD BUSINESS**

**A. Consider Approving a Domain Name for the Construction of a RCRPD Website**

**PUBLIC COMMENT:**

There being no comments from the public, Chair Stevens closed the public comment section.

**BOARD ACTION:**

Board Member Giacomini moved, seconded by Board Member Coleman to approve RCRPD.org as the domain name for the District website. Voice vote.

AYES: Board Members Coleman, Giacomini, Chair Stevens

NOES: None

ABSENT: Board Member Marshall, Vice-Chair Debets

ABSTAIN: None

Motion Carried 3-0

- A. Consider Approving the Draft Request for Proposals and Proceed with Submittals for an Aquatic Facility Feasibility Study

**STAFF RECOMMENDATION:**

Consider approving the draft RFP presented by the RCRPD subcommittee for an aquatic feasibility study.

**STAFF REPORT:**

The Board received a written and oral report from Parks and Recreation Director Cameron Mull.

**PUBLIC COMMENT:**

There being no comments from the public, Chair Stevens closed the public comment section.

**BOARD ACTION:** No action taken. This item was continued to a future meeting.

**V. DISCUSSION**

- 1. Update on Proposition 68, Parks and Water Bond Act of 2018 Funds

The Board discussed Proposition 68 and decided to take it off the agenda as a recurring agenda item, but bring it back to discussion when updates become available.

**PUBLIC COMMENT:**

There being no comments from the public, Chair Stevens closed the public comment section.

- 2. Discussion Regarding Obtaining Assistance with Grant Writing

Interim City Manager Merritt Perry discussed with the Board the process and cost of grant writers.

**PUBLIC COMMENT:**

There being no comments from the public, Chair Stevens closed the public comment section.

**3. Senate Bill (SB) 1029 North Coast Railroad Authority**

Interim City Manager Merritt Perry discussed with the Board information on SB 1029.

**PUBLIC COMMENT:**

There being no comments from the public, Chair Stevens closed the public comment section.

**VI. FUTURE AGENDA ITEMS**

The Board asked that the following items be placed on a future agenda.

- Grant opportunities
- Website hosting
- Request for Proposal (RFP) update and consultant selection process
- Discuss potential request for Measure E funds

**VII. ADJOURN**

Board Member Giacomini moved, seconded by Board Member Coleman to adjourn at 3:23 p.m.  
Motion Carried 3-0

Respectfully Submitted by  
Buffy Gray  
Deputy City Clerk